

DID YOU KNOW THAT...

WITH RESPECT TO THE USE OF YOUR CAR IN THE PERFORMANCE OF YOUR JOB

No employee shall be required to use his motor vehicle in the performance of his duties.
(clause 7-12.01)

WITH RESPECT TO TRAVELLING IN THE PERFORMANCE OF YOUR JOB

The Labour Standards Act states that an employee is considered to be on the job while he is travelling at the request of the employer.
(article 57, LSA)

WITH RESPECT TO EXPENSES INCURRED IN THE PERFORMANCE OF YOUR DUTIES

The College shall reimburse the employee for any expense authorized in advance by the former, incurred in the performance of his duties, according to the policy set by the College and applicable to all categories of personnel.

The reimbursement must be made at the latest thirty (30) days following the date on which it is claimed.
(clause 7-12.02)

Ask your union if your college has a policy on travelling and the use of personal automobiles.

If you have to travel from one place to another in the performance of your job and the College refuses to consider this travel time as time worked, contact your union.